



**Temporary Works  
forum**

Promoting best practice in  
the construction industry.

## **TWf Endorsement and Support Policy (TW14.086)**

*Leading the Construction industry to change for the better in the discipline of temporary works ...*

**Temporary Works Forum Ltd.**  
[www.twforum.org.uk](http://www.twforum.org.uk)

Temporary Works Forum Ltd. is a not for profit company (7525376) with its registered address: c/o Institution of Civil Engineers, 1, Great George St., London, SW1P 3AA. Its correspondence address is: 31, Westmorland Road, Sale, Cheshire, M33 3QX.

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### **Introduction**

The aim of **Temporary Works forum (TWf)** is to encourage open discussion of any matter related to temporary works, for the good of the industry overall. The Forum is open to anyone, individual or corporate, working within the industry and sharing this intent (An annual subscription is payable).

### **Mission**

To be an advocate and recognized authority on temporary works and construction method design, working to raise standards and awareness across the construction sector.

### **Endorsement and/or Support**

The TWf may either '**Endorse**' or '**Support**' a project, event, activity, course, seminar, venture, etc. that meets its *Objectives* (See Appendix).

#### **Endorse:**

*vouch for, confirm; express approval of*

This is seen as a higher level of backing and may involve, but not be limited to, industry support and involvement, peer review, monitored delivery standards, internal and/or external auditing, etc.

Permitted usage: "Endorsed by the TWf".

#### **Support:**

*give strength to, encourage; back up, bear out, second*

This may involve, but not be limited to, company internal training, events, etc.

Permitted usage: "Supported by the TWf".

### **Application**

Endorsement and/or Support must be sought formally from TWf by application to the Secretary (at [secretary@twforum.org.uk](mailto:secretary@twforum.org.uk)) at least 21-days before the published date for an Open Meeting. The reason that endorsement or support is sought must be provided as well as a full explanation on how TWf's name and/or logo will be used, e.g. in publicity, on a website, etc.

### **Agreement**

Agreement to **Endorse** must be made by Members at an Open Meeting (with a *simple majority* of eligible Members *attending* being sufficient).

Agreement to **Support** may be granted by the Secretary (after consulting the Chairman). Such events will be reported by the Secretary to the next Open Meeting.

Endorsement and/or Support – which may be time bound – will be noted on the TWf website ([www.twforum.org.uk](http://www.twforum.org.uk)). TWf reserves the right to charge a fee and/or levy.

### **Confirmation**

The Secretary will notify an applicant of any decision, in writing. *Additional Conditions* may apply (**TW14.085**).

### **Review**

Endorsement and/or Support can be withdrawn at any time.

Endorsement and/or Support should be reviewed periodically, by the Directors.

### **Termination**

Any Member may request withdrawal of any endorsement or support. The Member should submit their reason(s) in writing to the Secretary, at least 21-days in advance of any Open Meeting. Any request should be considered by the Open Meeting.

Where any endorsement or support has been withdrawn, any reference to the endorsement or support must be removed from all literature, etc. within 15 working days.

## **APPENDIX**

### **Background**

Temporary works is an important aspect of most projects. It can range from a simple trench or beam support to complex structures costing £m. Competent choice, design, use, maintenance and dismantling are essential in order to protect the asset being constructed and to mitigate risks to persons. There have been, and continue to be failures of temporary works.

Against this background, in 2009, an interested and concerned group of senior and experienced engineers and managers considered that there should be a permanent industry-wide interest group to consider this subject and promulgate good practice. TWf is the result of that consideration. Hitherto, there has not been any representative body established to consider this important topic.

TWf has the support of the Institution of Civil Engineers, the Institution of Structural Engineers, the Chartered Institute of Building, the Health and Safety Executive and the Standing Committee on Structural Safety (SCOSS).

### **Objectives**

The TWf's objectives are:

#### **1. The advancement of education**

- (a) Holding open meetings on technical subjects for the benefit of the construction industry community;
- (b) Issuing guidance notes on technical matters;
- (c) Establishing training templates; and
- (d) Encouraging others to develop understandings of Temporary Works.

#### **2. The saving of lives**

- (a) Issuing alerts and advice on technical matters relating to the safety of those who engage in temporary works, or who may be affected by them;
- (b) Promoting research or investigation into matters of safety concern; and
- (c) Lobbying for changes or actions where a risk to life is foreseen.

#### **3. The advancement of science**

- (a) Through the actions described in 1 and 2, above; and
- (b) By encouraging papers and articles in construction industry journals and magazines.

#### **4. Avoidance of disasters**

- (a) Learning from the lessons of previous disasters or mishaps and feeding these back into industry.

#### **5. Other matters**

- (a) Any other matter considered relevant by the Board.

### **Delivery**

In more general terms the objectives, in respect of temporary works, are to:

- o Give authoritative guidance and, when required, professional leadership to the industry;
- o Consider aspects of permanent works and interfaces between permanent works and temporary works as are relevant;
- o Consider both current practice and likely development;
- o Be aware of trends and innovations in design, construction and use;



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- o Consider whether unacceptable risk exists or might arise in the future and, if believed so, to give warning to relevant bodies;
- o Consider whether further research and development appears desirable;
- o Encourage others to avoid duplicating work in hand elsewhere; and
- o Keep a watching brief on international issues.

These objectives are primarily focussed on the UK, whilst drawing also on experiences from overseas.

Delivery is by, for example:

- o providing a forum for reasoned debate
- o arranging seminars and meetings for opinion formers and experts
- o providing and contributing to education and guidance material
- o seeking close working relationships with others
- o influencing industry and others